



Prince of Wales Park, Bingley. Risk Assessment

<u>Hazards</u> List significant hazards that may result in serious harm or affect people in the party	<u>Risk</u> Indicate the level of risk involved	<u>Who might be harmed?</u> List groups of people who are especially at risk from the hazards identified.	<u>Is the risk adequately controlled?</u> List existing controls or note where information may be found. (e.g. information, instruction training, systems or procedures)	<u>What further actions are needed to control the risk?</u> List the risks that are not adequately controlled and propose actions that are needed to reduce or eliminate the risks.	<u>Tick if these actions are in place</u>	<u>Out-come</u>
Contact with insects: • Stings/ bites • Anaphylactic shock • Lymes disease	edium	All in group	<ul style="list-style-type: none"> • Leader to ensure any individual with allergies to insect stings are identified and are carrying necessary medication e.g. epi-pen. • Leader to carry insect repellent and sting relief cream in safety bag – correct permissions to be obtained for the use of it. • Candidates are advised to wear appropriate outdoor clothing and footwear. Long sleeves and trousers are advised, and adults should be aware of the appearance and correct method for the removal of the ticks. 	<ul style="list-style-type: none"> • Adults may offer insect repellent and sting relief cream to children if appropriate permission has been obtained from a responsible adult • At the end of the visit bare skin should be checked for ticks and any removed immediately if present. Leaders are made aware of the symptoms of Lyme disease. • Leaders trained to use an epi-pen, if necessary, for individuals in group 		Low

<p>Allergies:</p> <ul style="list-style-type: none"> • Hay fever • stings • food • plants 	Medium	All in group	<ul style="list-style-type: none"> • Leader to ensure any individual with allergies are identified through medical forms and are carrying necessary medication e.g. epi-pen. • If possible, change delivery of course in order to avoid bringing allergen into contact with person with allergy. • Site check will identify any specific allergens present 	<ul style="list-style-type: none"> • Leaders trained to use an epi-pen if required. • Warn of any species that may cause an allergic reaction e.g. some plant saps • Ensure an individual's medications are available during visit 		Low
Cold/wet weather	Medium	All in group	<ul style="list-style-type: none"> • Children and adult helpers are given pre-visit information advising them to wear appropriate outdoor clothing and footwear (warm layers, hats, gloves, waterproofs, boots/wellies) • Leader should carry spare warm clothing, hats, gloves, etc. • Weather conditions are considered as part of the site check. If too cold/wet/windy, alternative 	<ul style="list-style-type: none"> • Leader to check all children and adult helpers are dressed appropriately. • Do not enter woods in windy weather. • If conditions worsen; leader to lead group back to school/indoors. 		Low

<p>Hot/sunny weather</p> <ul style="list-style-type: none"> . Sunburn . Sunstroke . Dehydration 	<p>Medium</p>	<p>All in group</p>	<p>delivery of the activities should be considered.</p> <ul style="list-style-type: none"> • Children and adult helpers are given pre-visit information advising them to wear appropriate outdoor clothing and footwear (sun hats, sun cream, light trousers, boots) and to bring a drink. • Leader ensures plenty of extra drinking water is available. • Weather conditions are considered as part of the site check. If very sunny, available shade should be considered. 	<ul style="list-style-type: none"> • Drinking water carried and all are encouraged to drink regularly. • Leader should carry spare hats and sun cream and appropriate parental permissions arranged for the use of sun cream. • Base group activities in shaded areas 		<p>Low</p>
<p>Poisoning/ Stomach upset</p> <ul style="list-style-type: none"> .Yew/box/holly .Fungi .Plants 	<p>Medium</p>	<p>Mainly children</p>	<ul style="list-style-type: none"> • Check for any poisonous plants on site and if any are present make all aware of location and identifiable traits. • Wash hands before eating – carry clean water, hand gel and/or wet wipes. 	<ul style="list-style-type: none"> • Encourage good food hygiene practice. • Ensure children do not put any objects or dirty fingers in mouths. 		<p>Low</p>

<p>Contact with Water – Pond near the gas installation on Lady Lane</p> <ul style="list-style-type: none"> • Drowning • Hypothermia • Weils disease • Victorian pond 	Low	All in group	<ul style="list-style-type: none"> • children kept a safe distance from the pond. • children told not to drink from outside water sources. • If activity involves contact with water, children and adults should cover any cuts on hands with waterproof dressings. • Hands will be washed after the activity and possibly wet-wipes carried. 	<ul style="list-style-type: none"> • Appropriate supervision. • Leaders aware of the symptoms of Weils disease. • Spare clothing carried and available to change into. 		Low
<p>Slipping/ Falling due to Slopes and uneven surfaces i.e. tree roots, protruding rocks.</p>	High	All in group	<ul style="list-style-type: none"> • Leader can take a zigzag path up and down the hill to effectively reduce the gradient and risk. • . Request appropriate sturdy footwear to be worn by all 	<ul style="list-style-type: none"> • Leader to ensure children walking rather than running over uneven ground • Check appropriate sturdy footwear being worn by all • Particular care to be taken walking on stone surfaces on a damp day or under trees – can be more slippery. 		Low

				<ul style="list-style-type: none"> • First aid kit with wet wipes and plasters in case of grazes. 		
<p>Poor preparation and planning</p> <ul style="list-style-type: none"> • First aid provision • Communication • Emergency procedures 	High	All in group	<ul style="list-style-type: none"> • A trained first aider should be accompanying the group at all times and a first aid kit carried. • A welfare kit containing items such as; sun cream, insect repellent, sting relief, wet wipes etc may also be appropriate – parental consent must be given for these items to be used on children. • Ensure children and accompanying adults medical and emergency contact details are carried at all times. • If an individual has a medical condition/allergy, the leader should be aware of school health care plan for the individual and if required produce a Risk assessment for the individual’s needs. • Ensure a means of communication is available 	<ul style="list-style-type: none"> • Ensure First Aid qualification is updated every 3 years. • If a medical condition is disclosed, ensure any medication required is carried and individuals know their own limits. • Ensure mobile phone is charged and check reception on day of visit. Keep phone where all adults know its location. • Ensure emergency procedures information has been tailored to site (e.g. grid references, contact numbers, access points etc) and written down. • Ensure emergency procedures are known by all adults (and their role in an emergency) and a written version made available. 		Low



			<ul style="list-style-type: none"> – test mobile phone coverage before visit. • Leaders may want to use an emergency signal with children e.g. whistle/bell and practice procedures. 			
Contact with dogs off leads and or horses	Medium	All in group	<ul style="list-style-type: none"> • Horse riders advised which areas of the park they are allowed to use ie Perimeter path and bridleway • Horses allowed only at walking pace 	<ul style="list-style-type: none"> • Advise adults and children of the likelihood of seeing dogs off leads or horses • Consider a signal to adults and children to stand still and keep hands across chest if an aggressive dog is encountered. • Children and adults should be advised not to approach any dog or horse 		Low

In case of an emergency when calling 999 to denote your location, the following places in the Park have The “What three words” notation ;

There are several notable areas in the park. If there is a need to direct someone to a specific place the what 3 words app can help. The following areas of the park can be found with the associated three words.

- Lodge entrance – **hostels cookie hobble**
- Eldwick entrance – **ribs spider thickens**
- Park road entrance – **widely dance moment**



Gilstead entrance – **quoted elastic billiard**
College entrance – **bracken recline similar**
Gas installation entrance – **alerting regaining annotated**
Service entrance – **hurricane stardom piled**
Work area for volunteers – **pesky charcoal sorters**
New patio – **inflation plans chains**
Arena – **nothing convinced advantage**
Birds nest climbing frame – **brew checks committed**
Heath – **friend title bulletins**

Defibrillator locations

Location	Address	Availability	Walking time
Lady Lane Park School	The Green, Bingley, BD16 4AP	7 days a week public access	7 mins
Birches Free House	Eldwick Memorial Hall, Otley Rd, Bingley, BD16 3EQ	7 days a week public access	13 mins
Eldwick Primary School	Barnaby Rd, off Warren Lane, Eldwick, Bingley, BD16 3LE	7 days a week public access	13 mins
Five Rise Locks Cafe	Beck Lane, Bingley, BD16 4DS	7 days a week public access	20 mins

Other defibrillators can be found using Defribfinder app



Notes: Please ensure that the correct ratios are adhered to.

- It is important that the visiting adult in charge remains responsible **at all times**, and the correct insurance is obtained.
- You can use this document to create your own Risk assessments, appropriate to the activities you are planning and the specific children in the group

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